

**UNIVERSITY GRANTS COMMISSION**  
**NURTURING EXCELLENCE IN HIGHER EDUCATION PROGRAM (NEHEP)**  
**Sanothimi, Bhaktapur**  
**EQUITY GRANTS**

**PROGRESS REPORT FORM FOR CONSTITUENT/COMMUNITY CAMPUS**

**GENERAL INFORMATION**

<b>Campus Name: Gyan Jyoti Community Campus</b>	
<b>Address: Champadevi-6, Okhaldhunga .</b>	
District: Okhaldhunga Rural Municipality: Champadevi <input type="checkbox"/> Sub Metropolitan City.....	Province: Koshi Municipality: ..... <input type="checkbox"/> Metropolitan City: ..... Ward No: 6 .....
Date of Campus establishment: Day: 29 / Month: 11 / Year 2065	
Affiliating University: Tribhuvan University	
University Code of Campus: 775	
Campus Email: gyanjyoti775@gmail .com	
Contact Number: 9851228333	
Website: gyanjyoticampus.edu.np	

Thematic Areas/Indicators	Required Documents During Grants Claim	Completed	On Going	Remarks
<b>1. Accessibility and Disaster</b>				
<i>a. Lagging Behind Regions /districts</i>	Karnali Province	Cover letter with grants claim	Completed	
	Suderspaschim Province			
	Madhesh Province			
<i>b. Remote and Disaster districts</i>	Remote and Disaster Affected	Cover letter with grants claim	Completed	
	Disaster during NEHEP period			



**2. Access Equalizer**

		Approved blue print plan of Digitization and connectivity from CMC (separate plan or incorporated in strategic plan)			
a. Digitization	2.1 Blue print plan of Digitization and Connectivity	Provision of Internet connection	Completed		
		Website management	Completed		
		Online library			
		Virtual classes and others (if any)			
2.2 Free Student data pack (Subsidy pack)	Formal Decision of HEI				
	Written understanding between HEIs and the service provider				
	At least 20% of total students benefitted from data Pack				
	Completed				
2.3 HEI's website with regular update (Regular notices and relevant documents uploaded on website)	Screenshot of updated website on regular basis	Completed			
	Official document (letter/contract etc.) of linking online library system.				
	User ID of online library				
	Some sample digital photographs of students benefitted from online library				
b. Digital technologies	2.4 Online library /Students-access to other online libraries	Documents regarding online classes via Zoom, Teams and alike digital platforms.			
		Screenshots of the use of ICT in teaching activities such as: classes, online exam (internal /external assessment).			
		HEI decision copy	Completed		
		Screenshot and digital photographs of the classes/sessions facilitated by the guest lecture(s).	Completed		
2.5 At least 25% classes run in virtual mode	2.6 Online collaborative guest lectures from (inter)national guest experts/ professors	List of students (Scholarship provided by HEIs)			
		Fund Transfer voucher			
		Completed			
		Completed			
c. Poverty Targeted Scholarships to boys	2.7 Scholarships up- to third quintile boys in lagging behind reasons				



**3. Climate Change Adaptations**

<p>a. Green, Resilient and Inclusive Development (GRID) approach alignment</p>	<p>3.1 Implementation of GRID approach aligned Programs</p>	<p>Indication of the implemented curriculum (in any stream, any program, any subject) which has included GRID approach</p>	<p>Completed</p>		
	<p>3.2 Climate change mitigation and adaptations issues in the programs and/or trainings executed.</p>	<p>Evidence of at least a workshop /training to teaching faculties /staffs/ students conducted on climate change mitigation and adaptation, and waste management.</p>	<p>Completed</p>		
<p>b. Participation and Internships</p>	<p>3.3 Participation based waste/ energy management practices at HEIs premises.</p>	<p>Brief report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.)</p>	<p>Completed</p>		
		<p>Progress report with digital photographs (at least three from):</p>	<p>Completed</p>		
		<p>Waste management practices</p>			
		<p>Functional plastic free environment,</p>			
		<p>Use of dust beans made from degradable local raw materials such as bamboo doka</p>			
		<p>Solar system</p>			
		<p>Management of separate dust beans for degradable and non-degradable waste.</p>			
		<p>Plantation/greenery in campus premises.</p>			
		<p>MOU/ Intern appointment letter/s released from the authorities</p>	<p>Completed</p>		
		<p>Related evidence of student internship at the HEI level.</p>	<p>Completed</p>		

**4. Knowledge Management Initiatives**

<p>a. Creation</p>	<p>4.1 Functional Research Unit/Committee</p>	<p>Copy of the decision to form Research Unit/Committee at HEI level.</p>	<p>Completed</p>		
	<p>4.2 Faculty members selected/getting UGC research grant</p>	<p>Supporting documents of research activities initiated.</p>			
		<p>Copy of the award letter by UGC for:</p>			
		<p>Ph.D</p>			
		<p>M.Phil</p>			
		<p>Postdoctoral</p>			
		<p>Faculty Research</p>			
		<p>Collaborative Research</p>			
		<p>Special Research</p>			



	4.3 Local/regional governments/industries and other stakeholders funding to student research and thesis	Copy of the award letter related agreement / MOU		
	4.4 Collaborative research including collaborations with other Universities /Institutes HEIs /Experts	Collaboration agreement / MOU		
<i>b. Dissemination</i>	4.5 Reports, Periodicals, and Journal Publication with ISSN	Proof of publication with ISSN (any one among Reports, Periodicals and Journal Publication).	Completed	Uploaded
	4.6 Publication and upload on web-site the Consolidated Annual Report	Related Link; Latest uploaded annual report.	Completed	Uploaded
	4.7 Reports/Research products uploaded on campus website	Related Link; Research reports/ Periodicals / Journal uploaded on the site. Research conducted by Faculty / HEIs / Students	Completed	Uploaded
<b>5. Capacity Building (HEI /faculty members /staffs)</b>				
<i>a. Planning</i>	5.1 HRM/HRD Plan in place	Approved HRM/HRD plan (separate or incorporated in strategic plan) having provisions of capacity development training and 360 performance appraisal.	Completed	Uploaded
	5.2 Content of individual HEIs level or collaborative Training (physical /online /blended mode)	Approved training content: which includes among others cognitive skill, socio-economic skill, technical skill, and digital skill and research methodologies.	Completed	Uploaded
<i>b. Execution HRD plan</i>	5.4 Workshop/Seminar/ Conferences at individual HEI (physical/online/ blended mode)	Progress report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.) of at least one Workshop/Seminar/ Conferences conducted by the HEI.	Completed	Uploaded
	5.5 Peer learning with leading model HEIs	Progress report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photographs/ experts/ resource participants list etc.)	Completed	Uploaded



		learning of students and/or teachers with nearby/any HEIs.			
5.6 Event manager/Facilitator HEIs (additional incentive)	Event management progress report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.)	Completed			
5.7 360-degree performance evaluation (faculty members evaluation by students)	Brief report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.) Minimum 5 sample forms.	Completed			
5.8 Student tracking system	List of graduates with contact number, email ID and present status.	Completed			

For Campus Chief:

Name : Ganesh Prasad Kattel

Signature: .....



Campus Seal:



Note: Please apply signature and campus' seal on each page of the application form.

